

## Data Subject Access Request

If you wish to inspect the personal data Vastuu Group Oy has on you, fill in the following information:

1. Select data sources that you wish to inspect by ticking the boxes
2. Fill in your name, person numbers and contact information
3. Sign the form
4. Prove your identity by attaching a signed copy of your personal ID document (passport or official person ID).
5. Send the signed form together with your signed copy of ID document to:

Vastuu Group Oy  
Data Protection Officer  
Tarvonsalmenkatu 17 B  
02600 Espoo

Alternatively you can identify yourself with your Finnish Bank ID or mobile ID in SignSpace electronic signing service. If you wish to use electronic identification service, please contact first the Data Protection Officer at [dpo@vastuugroup.fi](mailto:dpo@vastuugroup.fi).

## Data Subject Access Request

### I wish to inspect the following information (select):

- My information provided by my employer in the Ilmoita service. Vastuu Group Oy will respond to you request on behalf of the employer who is the data controller. Any further information or request for corrections must be sent directly to the data controller.
- Personal data included in the Reliable Partner service
- Information in the Valtti card service
- Competences registered in the Taito competence register
- Information in the customer and marketing communication register

### Person making the request:

First name:

Last name:

Tax number:

Person ID (hetu):

Email:

Phone:

Street address:

Postcode:

City:

Place and date:

Signature: \_\_\_\_\_

Name in block letters:

### **Please, attach a signed copy of your person ID document (passport or other official ID).**

We are asking for a copy of your person ID document because we cannot disclose your personal data without first making sure that you are the person who is asking this information.

We will respond to your data request within 30 days by mail in the address you have provided above.